

FORM A- LETTER OF APPLICATION

Registered Business Name: _____
Registered Business Address: _____

Telephone: _____ Fax: _____

To:-

1. We hereby apply for pre-qualification with Shakarganj Food Products Limited (SFPL), Jaranwala as transport contractor.
2. We authorize SFPL or its authorized representatives to carry out verification of the statements, documents and information submitted and to clarify the financial and technical aspects of this application from any person, Business department, Agency or Firm.
3. The names and positions of contact persons who may be contacted for further information, if required, are as follows:

S.No.	Name	Position in the company	Contac No.
a)			
b)			

4. We declare that
 - i) The statements made and the information provided in the application is complete, true and correct in every detail.
 - ii) This firm has never been black listed by any Government Department, Semi- Government, Private Company, Authority or Corporation. **(Certificate to this effect on Rs.50 non-judicial stamp paper to be provided.)**

Respectfully,

(Authorized representative of application)

Name:-

Dated: _____

FORM B - GENERAL INFORMATION

Company Name: _____

1. Head Office Address: _____

Telephone No: _____

Fax No: _____ E-mail: _____

2. Local Office : _____

Telephone No. _____

Fax No: _____ E-Mail: _____

Year of establishment: _____

3. Income Tax Registration No. _____ (Attach copy of Registration Certificate)

4. PRA Registration NO:- _____ (Attach copy)

5. Bankers: _____

FORM C - DETAILS OF DIRECTORS / PARTNERS

Name	Status Director / Partner	Experience	Type of Experience

C.E.O

FORM D – LIST OF OFFICES

<u>S.NO</u>	<u>CITY</u>	<u>ADDRESS</u>

FORM E - DETAILS OF VEHICLES OWNED/ LEASED/ HIRED /THIRD PART (BY THE TRANSPORTER

Sr. No.	Registration No.	Type of Vehicle	Status of vehicle(/leased /owned/hired/3RD party)

FORM F - FINANCIAL DATA

A. Bank Statement

A current Bank statement in respect of bidder's financial soundness

B. Financial Statement

1. Current Contract Commitments

Sr. No	Name of organization/Firm	Approximate Value of Business (PKR)	Period Of Contract (Years)

2. Annual Turnover

Year	Turn over amount (in Pak Rupees)

3. Other business

Type of business	Other Details

Form G- Documents to be submitted (Please tick against each)

Application Form (Duly Filled)(Form A –G)	
Copy of certificate of Registration of firm / company.	
Certificates of works carried out with various companies.	
Demand Draft of Rs 15,000 in Favor of Shakarganj Food products Limited (Non-Returnable)	
Affidavit that the firm is not black listed by any Government or Semi Government Organization / private/public limited company.& Information Provided is correct in all aspects	
Certificate of Income Tax Registration /NTN & PRA	
Copies of current contracts/Experience Letters (with Other Companies)	
Bank statement of last One year.	
TWO separate sealed Envelopes , One Main sealed Envelope with details of Company profile & in 2nd Financial Bid/Rate List	
Others (if necessary)	

Form H – Evaluation Criteria

S.NO	Criteria	Max Marks	Obtained
1	Registered with Income Tax Department – Has NTN & PRA	Mandatory	Yes/No
2	Minimum experience of 3 years	Mandatory	Yes/No
3	Rates attractiveness as compared to other Quotes	Mandatory	Yes/No
4	Company can Invest (Rs 50-60 million) for Operational Expenses	Mandatory	Yes/No
5	Number of owned vehicles/Fleet (in Numbers)	10	
6	Annual Turnover (Average for last 3 years)	10	
7	Previous Experience with any renounced companies	10	
8	Previous Experience with any renounced FMCG	10	
9	Presence in different parts of the country (all over Pakistan)	10	
10	Operation Management Team or single man show	10	
11	Experience in years	10	
12	Present Work load (provision of vehicles of daily basis)	10	
13	Current clients list	10	
14	Other (any Plus Point/Competitive edge)	10	
	Total:	100	

Note: The firm ranked best with respect to a criterion will be awarded maximum marks in that field. Others will be given relative weightage.

Tendering Committee (with Name & Designation)

For Shakarganj Food products Limited
Supply Chain department

Contact person (Only in case of Query related with Tender)

Sibtain Malik

Vice President (Supply Chain)

0304-444 98 93