

Tender Notice # SFPL/SC/T04/19-20

Date: - 1st August, 2019

Shakarganj Food Products Limited

Supply Chain department

Quotation for Transportation Services

Shakarganj Food Products Limited (SFPL), Jaranwala invites sealed tenders for hiring of Transport Contractors/cargo Companies for transport services for calendar years 2019-2020 (extendable & renewable) who are registered with Income Tax Department and having National Tax Number (NTN) & must be registered with PRA (Punjab Revenue Authority)

The tender documents including instructions/ terms and conditions/Application Form/Station List can be downloaded from the from SFPL website <http://www.shakarganjfood.com>

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach the undersigned on or before 1100 Hrs. on 31st Aug, 2019 which will be opened as agreed by Tendering Committee.

- Only Financially Sound & experienced Parties can apply against given Tender
- Before entering into tendering process, Please read carefully the instructions, terms & condition
- In complete , Partially filled quotes will not be entertained in Tendering process

Quotation for Transportation Services

Terms & Conditions

Sealed bids are invited from reputed companies / carriage contractors who are:

Registered with Income Tax Department (ATP) & PRA (Punjab Revenue Authority)

Having at least 3-5 years' experience in the field of goods transport

Reference, Advertisement published in Advertisement Daily JANG & Daily Express dated 4th August, 2019

The bid shall comprise of a single package containing two separate envelopes.

Each envelope shall contain separately the financial proposal and the technical proposal;

The envelopes shall be marked as "FINANCIAL PROPOSAL/RATE LIST" and "COMPANY PROFILE" in bold and legible letters to avoid confusion;

Initially, only the envelope marked "COMPANY PROFILE" shall be opened

The envelope marked as "FINANCIAL PROPOSAL/RATE LIST" shall be retained in the custody of the Tendering committee without being opened;

1. Shakarganj Food Products Limited (SFPL) will require Vehicles of following Types to lift given Loads
2. Loads may varies depending upon, NHSO ordinance 2000
3. Preferably, Container body vehicles/Closed body will be preferred

Vehicles Types & Loads

Sr#	Vehicle type	Min Vehicle body Size	Load Category	Min load (Gross)	Max load (Gross)	Remarks
1.	Mazda	16'x7'	Single	6,500	7,000	
2.	Hino/20FCL	18x7.5'	Double	13,000	14,000	
3.	Hino/DD/20FCL with shelves	20'x8' (Container)	Three	19,000	20,000	
4.	40' Container	40'x8' (Container)	Four	24,000	25,000	

All Type of Loading will be done of Daily basis from 4km Lahore Road Jaranwala Plant on daily basis as per SFPL requirement. Stations list, Profile and Terms & conditions are available on web site and can be downloaded from (<http://www.shakarganjfood.com>).

Transporter will be responsible to arrange vehicles & lift stock as per Ordering and vehicle requirement on same day. No delay will be acceptable.

4. SFPL required **50-60 Vehicles** (depending on business percentage & daily allocation), for any geographic area on daily basis across Pakistan having 450+ distribution & sub-distributions (includes AJK, FATA, & GB)
5. Transporter must have enough financial muscles to invest Rs 50-60 Million as running Finance (without CAPEX investments) to meet the vehicles requirement.
6. Each Transporter will quote rates for all Stations (List available at <http://www.shakarganjfood.com>) on their Letter heads and for all types of Vehicles.
7. Incomplete Rate list /partially filled rate list Applications will not be accepted for tendering process.
8. Each Company will enclose, **Demand Draft of Rs 15,000** in favor of Shakarganj Food products limited (**non-refundable**) along with formal Bid. In case of Non Compliance, Bid will not be accepted for further process.
9. Contract will be for the Period of 1 Years (Extendable). Till 31st Dec,2020
10. Contract may be cancelled/terminated due to unsatisfactory performance within 02 months without prior Notice.
11. SFPL will have full rights to charge FINE/Penalty in case of any delay in vehicles/Violation of rules & regulation
12. Each Company will enclose following documents along with Application,
 - Company profile
 - Pool Vehicles list
 - Reference Client list
 - NTN
 - PRA Registration certificate
 - Active Tax payer certificate
 - Working experience details along with Experience Letters from respective companies. FMCG working experience (especially for Tetra Packed products) will be preferred
 - Bank statement for Last 01 year
 - Other (as per Check List)

13. Rate will be fixed for 1 Years (Except fuel adjustment as per SFPL Formula) and no adjustments will be given on special Occasions (Moharram/Eid/Shortages in Market)
14. All Type of Toll taxes, Token fee, will be borne by transporter and will not be liable to claim from SFPL (Except Permit fee for triable area)
15. In case of Contract awarded, Transporter will deposit Security of Rs 2.00 million before in SFPL Bank account before contract initiation (**Refundable**) only after the Expiry of Contract. Same amount will be refunded within 90-120 days of clearance/NOC from all concerned departments (This is only for newly selected transporter).
16. Vehicles conditions will be as per SFPL standards. Broken, Dented Floor vehicles, Over/Under size vehicles will not be accepted for loading at SFPL.
17. All Vehicles must have Registration certificates, Valid Route permits & valid fitness certificate.
18. Vehicles Sizes will be as per SFPL requirement & Standard against each Load category.
19. All Drivers must have Valid Computerized driving License otherwise; vehicle will not be allowed to enter in SFPL Plant premises.
20. SFPL can load more than one station load in single Vehicle to make vehicles capacity full utilization.
21. For single Load, Double station load will be applied as Half of the total amount
22. Transit insurance will be responsibility of SFPL (As Per SFPL Insurance Policy)
23. All type of Leakages, damages, losses, shortages, or any other transit loss will be borne by respective Transporter.
24. SFPL will not pay any type of vehicles detention charges in any case across the Pakistan
25. Transporter will submit original receiving (Delivery note), duly signed & stamped from respective distributor along with Invoice.

26. Transporter will provide daily vehicles tracking report and send to SFPL Logistics department for receiving confirmation purpose
27. Bills without proper Delivery note acknowledgment will not be entertained for payment
28. Transporter will be responsible to submit bills on Weekly basis.
29. Verification of Bills will be as per SFPL SOP that will be shared (On contract award basis only)
30. Credit terms will be 30-45 days from the date on Invoice/Bills receiving at SFPL or as per Company (SFPL) Policy.
31. WHT deductions from payments will be made as per Government applicable laws.
32. Sealed Quotes, Clearly mentioning on Envelop **" Quotation for Transport Services"** will be sent to given address mentioned in Advertisement within Due date
33. Incomplete/ Partially Filled Application/tender will not be accepted and not be included in final Tendering Process.
34. Application received after Due date will not be accepted and will not be the part of final Tendering Process.
35. Detailed Terms & Conditions will be the Part of Final Contract
36. **The SFPL reserves the right to accept or reject all or any of the bid/proposal in accordance with the provision of SFPL Rules & criteria and no claim whatsoever is this regard shall be entertained**
37. **SFPL' s decision in this respect shall be final and binding upon all bidders**

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